



## ***Torrance County***

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**Samuel D. Schropp**, Member, District 3

**Janice Y. Barela**, County Manager

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The meeting will be available via Zoom and the link may be found on the County's website [www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar). Click on the event to access Zoom Meeting information.

### **ADMINISTRATIVE MEETING AGENDA**

**WEDNESDAY, JULY 26, 2023 @ 9:00 AM**  
**205 S. Ninth Street, Estancia, NM 87016**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. CERTIFICATES AND AWARDS**
  - A. MANAGER:** Employee of the Second Quarter: Senaida Anaya
- 5. BOARD AND COMMITTEE APPOINTMENTS**
- 6. PUBLIC COMMENT and COMMUNICATIONS** **Comments limited to two (2) minutes.**
  - A.** General public comment.
  - B.** Infrastructure Capital Improvement Plan (ICIP) Project Requests.
- 7. APPROVAL OF MINUTES**
  - A. COMMISSION:** Request approval of minutes of the July 12th Regular Meeting of the Board of County Commissioners.
- 8. APPROVAL OF CONSENT AGENDA**
  - A. FINANCE & PURCHASING:** Request approval of payables.
  - B. MANAGER:** Approve Restrictive Housing Report – Second Quarter 2023

**9. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE****10. ADOPTION OF RESOLUTION**

**A. FINANCE:** Motion to approve Resolution 2023-\_\_\_\_, a Resolution approving Budget Adjustment Requests for the FY 2022-2023 Budget.

**B. FINANCE:** Motion to approve Resolution 2023-\_\_\_\_, a Resolution approving the FY 2022-2023 4<sup>th</sup> Quarter Report.

**C. FINANCE:** Motion to approve Resolution 2023-\_\_\_\_, a Resolution approving the FY 2023-2024 Final Budget. (Public Hearing)

**11. APPROVALS**

**A. MANAGER:** Discussion and possible approval of Torrance County becoming the Fiscal Administrator for EMWT Regional Water Association, the McIntosh Water Project, Phase One, Water Trust Board Grant.

**B. SHERIFF:** Discussion and possible approval of the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) from the New Mexico Department of Public Safety for \$16,317.50 to support the Torrance County Sheriff's Office Community Policing Program.

**C. SHERIFF:** Discussion and possible approval to purchase 20 Harris Radios with necessary accessories.

**D. MANAGER:** Discussion and possible action regarding a food trailer for use as a concession for the Torrance County Fair.

**E. PLANNING & ZONING:** Appeal of Planning and Zoning Board decision at the June 7, 2023 meeting to deny summary review: create Type 3 subdivision at Lot 21, Block 1, Woodland Hills subdivision. Aggrieved party: Investment of the Southwest, Agent Tim Oden. (Public Hearing)

**F. PLANNING & ZONING:** Appeal of Planning and Zoning Board decision at the June 7, 2023 meeting to deny summary review: create Type 3 subdivision at Lots 3 and 4, Block 4, Woodland Hills subdivision. Aggrieved party: Investment of the Southwest, Agent Tim Oden. (Public Hearing)

**12. DISCUSSION**

**A. MANAGER:** Superior Ambulance's request to amend contract with Torrance County to include a county-funded subsidy.

**B. MANAGER'S REPORT**

**C. COMMISSIONERS' REPORTS**

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

**13. EXECUTIVE SESSION**

**A. MANAGER:** Discuss pending vacancy of the Deputy County Manager position, closed pursuant to NMSA 1978 §10-15-1(H)(2).

**B. MANAGER:** Discuss Torrance County's contract for services with Estancia Valley Solid Waste Authority (EVSWA), closed pursuant to NMSA 1978 §10-15-1(H)(6).

**C. COMMISSION:** Discuss investigation or consideration of complaints or charges against any individual public employee, specifically Fire Chief, closed pursuant to NMSA 1978 §10-15-1(H)(2).

**14. DISCUSSION AND ACTION ON CLOSED SESSION ITEMS ABOVE**

**A. MANAGER:** Discussion and possible action regarding pending vacancy of the Deputy County Manager position.

**B. MANAGER:** Discussion and possible action regarding Torrance County's contract for services with Estancia Valley Solid Waste Authority (EVSWA).

**C. COMMISSION:** Discussion and possible action regarding investigation or consideration of complaints or charges against any individual public employee, specifically Fire Chief.

**15. Announcement of the next Board of County Commissioners Meeting: August 9, 2023****15. SIGNING OF OFFICIAL DOCUMENTS****16. ADJOURN**